

Address Listed on Petition	Voter Status	Petition Verification: Action(s) to be Taken by SOE Petition must meet all other requirements set out in the applicable rules or law before these steps are taken. <small>(June 15, 2011/supersedes version June 24, 2009)</small>	
Is same as the address listed in voter's registration records	Active		Verify the signature ONLY IF petition is provided to SOE of county where voter is registered and for candidate petitions, address also falls within geographical area for which petition was circulated.
	Inactive		<ol style="list-style-type: none"> 1. Treat petition address as an address confirmation pursuant to s. 98.065(4), F.S. 2. Change inactive voter to active status. 3. Verify the signature ONLY IF petition is provided to SOE of county where voter is registered and for candidate petitions, address also falls within geographical area for which petition was circulated.
Is a different in-county address than the address listed in voter registration records	Active	Voter does not clearly indicate address change request.	<ol style="list-style-type: none"> 1. Do not make address change. 2. Treat petition as if person had listed address in voter's registration records [s. 99.097(3)(b), F.S.] 3. Verify the signature ONLY IF petition is provided to SOE of county where voter is registered and for candidate petitions, address also falls within geographical area for which petition was circulated. 4. Follow-up with voter with address confirmation request or phone, e-mail, letter, etc.
		Voter clearly indicates address change request. (e.g., checks address change box ⁺ or writes request)	<ol style="list-style-type: none"> 1. Make address change. 2. Verify the signature ONLY IF petition is provided to SOE of county where voter is registered and for candidate petitions, address also falls within geographical area for which petition was circulated. 3. Send new voter information card.
	Inactive	Voter does not clearly indicate address change request.	<ol style="list-style-type: none"> 1. Do not make address change. 2. Do not change inactive voter's status to active status. 3. Treat petition as if person had listed address on voter's registration records [s. 99.097(3)(b), F.S.] 4. Verify the signature ONLY IF petition is provided to SOE of county where voter is registered and for candidate petitions, address also falls within geographical area for which petition was circulated. 5. Follow-up with voter with address confirmation request or phone, e-mail, letter, etc.
		Voter clearly indicates address change request (e.g., checks address change box ⁺ or writes request)	<ol style="list-style-type: none"> 1. Make address change. 2. Change inactive voter's status to active status. 3. Verify the signature ONLY IF petition is provided to SOE of county where voter is registered and for candidate petitions, address also falls within geographical area for which petition was circulated.
Is a different out-of-county address than the address listed in voter registration records	Active or Inactive	Voter does not clearly indicate address change request.	<p>Petition is provided to SOE where voter is <u>not</u> registered: Do not make out-of-county address change. Treat petition as if person had listed address in voter's registration record [s. 99.097(3)(b), F.S.] Notify sponsor of misfiled petition.</p> <p>Petition is provided to SOE where voter <u>is</u> registered: Do not make out-of-county address change. Treat petition as if person had listed address in voter's registration record [s. 99.097(3)(b), F.S.] Verify the signature ONLY IF petition is provided to SOE of county where voter is registered and for candidate petitions, address also falls within geographical area for which petition was circulated. Send address confirmation request to voter.</p>
		Voter clearly indicates address change request (e.g., checks address change box ⁺ or writes request)	<p>Petition is provided to SOE where voter is <u>not</u> registered:</p> <ul style="list-style-type: none"> • If address change would place the registered voter in your county, the petition constitutes signed written notice per s. 97.1031,F.S. Make out-of-county address change. Verify the signature ONLY IF petition is provided to SOE of county where voter is registered and for candidate petitions, address also falls within geographical area for which petition was circulated. Send new voter information card. • If address change would place the registered voter in another county, do not make out-of-county address change. Notify sponsor of misfiled petition. <p>Petition is provided to SOE where voter <u>is</u> registered: Do not make out-of-county address change. Notify sponsor of misfiled petition.</p>

*Current petition forms prescribed by the Department do not include a change-of-address box although earlier versions may which may still be circulating. **NOTE:** As of 2011, the law says that a registered voter may change his or her address (within or from county-to-county) either by telephone or electronic means (e.g., e-mail or fax either of which must include date of birth) (s. 97.1031, F.S.), or by voter registration application or *other signed written notice* (s. 97.1031, F.S.), provided the change is made directly to the Supervisor of Elections' office corresponding to the new address of residence. That is why a petition may serve as a signed written notice to request address change. If the address change is submitted to any other SOE/voter registration official office, the address change can only be submitted using a voter registration application.