



Florida Department of State

Election Administration

Secretary Laurel M. Lee
Presenter: Maria Matthews, Director,
Division of Elections
Florida State Supervisor of Elections'
Winter Conference - December 2019



The background of the slide is a close-up, slightly blurred image of the American flag, showing the stars and stripes in shades of blue, white, and red.

Timeline

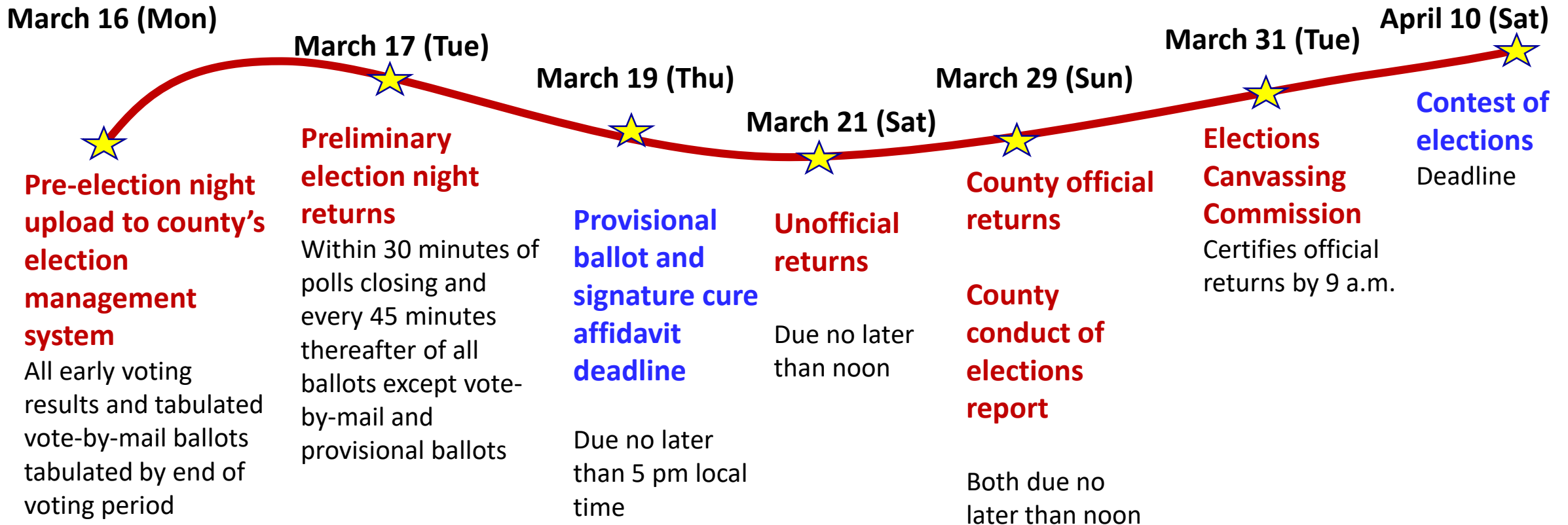
PRESIDENTIAL PREFERENCE PRIMARY ELECTION CYCLE

PPP Ballot Certification Timeline

- **Nov. 30 (Sat)** -Deadline for major parties to submit list of party nominees for president
- **Dec.3 (Tue)** - Deadline to publish party submissions (Available on respective party's campaign account online and also under Qualifying Information)
- **Dec. 9 (Mon)** - Deadline for candidate nominees to submit affidavit to have name be withdrawn from PPP ballot
 - Affidavits of Non-Candidacy received for Steve Bullock (received Dec. 6, 2019) and for Kamala Harris (received Dec. 6, 2019) for DEM ballot
- **Dec. 10 (Tue)** - DOE notifies respective party state executive committee about any formally withdrawn nominee and who appears on ballot
 - * DEM Ballot (16 total)
 - * REP Ballot (4 total)
- **Dec. 17 (Tue)** - Deadline for Division to certify names for PPP ballot

PPP Election Results Reporting Timeline

Election 2020



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Timeline

CONSTITUTIONAL AMENDMENTS

Upcoming Initiative Petition Deadline


- Cross-check numbers online versus what you are showing
- [January 2, 2020](#) – 30 days to countdown for verification to count towards making ballot
- [February 1, 2020](#) – threshold for signatures to be met
- [No later than February 2, 2020](#) - Announcement regarding any other initiatives making ballot position

Steps

- 10% signature threshold → letter to Attorney General
- Attorney General → advisory opinion request to Florida Supreme Court
- DOS → letter to Financial Impact Estimating Conference for review w/in 75 days – 150 word statement; statement if negative impact bolded
- Ballot position is achieved if petition signed by at least 766,200 voters and from at least 14 of Florida's 27 congressional districts required for ballot position
- Potential contenders
 - Initiative – Prohibits Possession of Defined Assault Weapons (Serial # 19-01)(SC 19-1266; OA not yet set)
 - Initiative – Regulate Marijuana in a Manner Similar to Alcohol to Establish Age, Licensing and Other Restrictions (SC 19-1536)(OA set for 2/4/2020)
 - Voter Approval of Constitutional Amendments (#19-08)(Submitted to SC for review)

Made Ballot for 2020 to Date

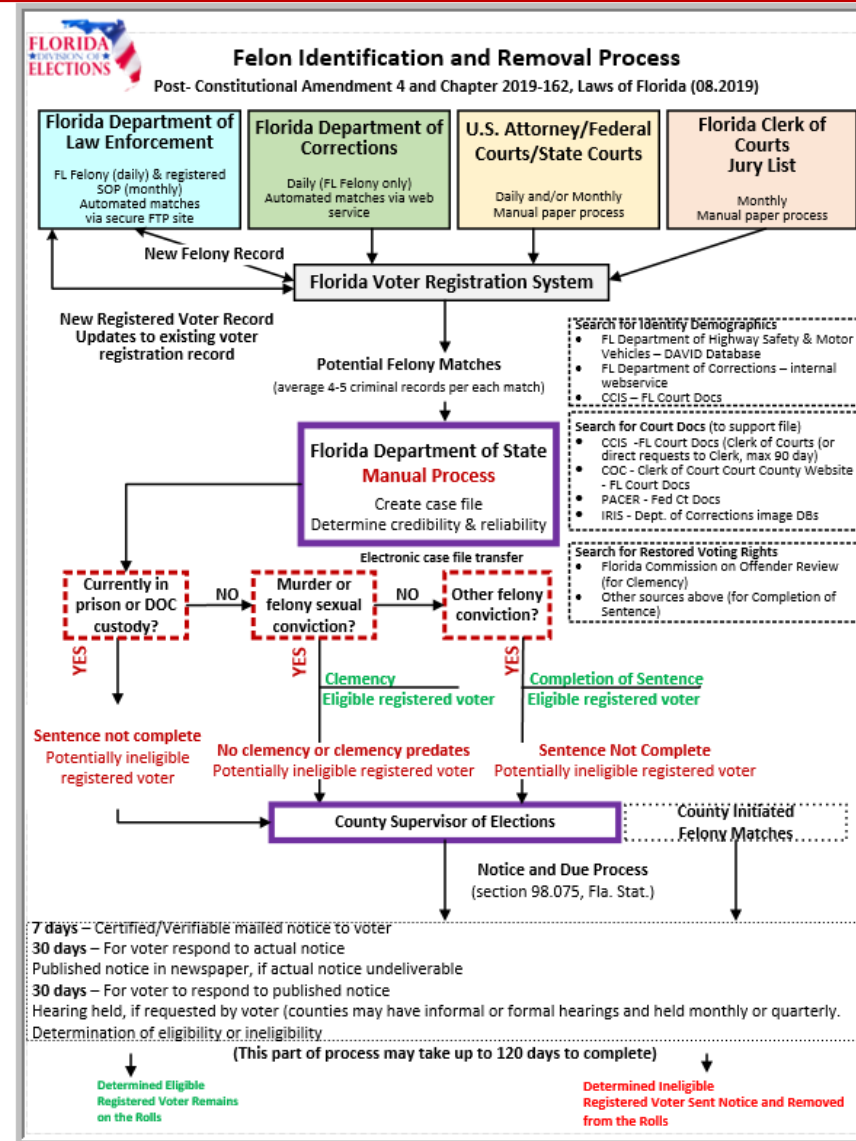
- **Ballot Position 1**
 - Citizenship Requirement to Vote in Florida Elections (Serial # 18-14)
- **Ballot Position 2**
 - Raising Florida's Minimum Wage (Serial # 18-01)
- **Ballot Position 3**
 - All Voters Vote in Primary Elections for State Legislature, Governor, and Cabinet (Serial # 19-07)

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Process

FELON MATCH PROCESS

Workflow for Felon Identification/Removal



Quick Reference Guide - Murder and Felony Sexual Offenses

1. Felony Sexual Offense

a. A violation of any of the following sections or any similar offense committed in another jurisdiction which would be an offense listed in these sections if it had been committed in violation of the laws of this state.

Florida Statutes	
491.0112	Sexual misconduct b
784.049(3)(b)	Sexual cyberharassm
794.08	Female genital mutil
796.08	Prostitution after te
800.101	Sexual offenses agai
826.04	Incest
847.012	Distributing to mino
872.06(2)	Sexually abusing or i

b. Any felony offense that serves as a predicate to registration as a sexual offender in accordance with s. 943.0435 or any similar offense committed in another jurisdiction which would be an offense listed in these sections if it had been committed in violation of the laws of this state.

Section Florida Statute	Descriptor
393.135(2)	Committing, or attempting, soliciting, or conspiring to commit, sexual misconduct with a person with a developmental disability by someone working for the agency providing care or support to that person
394.4593(2)	Committing, or attempting, soliciting, or conspiring to commit, sexual misconduct with a patient by a Department of Children and Families employee
787.01	Committing a lewd and lascivious act, aggravated child abuse, sexual battery, prostitution, or exploitation of a child while committing, or attempting, soliciting, or conspiring to commit, the kidnapping of a child under age 13
787.02	Committing a prostitution, o
787.025(2)(c)	A person 18 yei
787.06(3)(b)	Committing, or commercial sex engage in, or be
787.06(3)(d)	Committing, or

2. Murder

A violation of any of the following sections which results in the actual killing of a human being or any similar offense committed in another jurisdiction which would be an offense listed in these sections if it had been committed in violation of the laws of this state.

Florida Statutes	Descriptor
775.33(4)	Providing material support or resources for terrorism that results in death
782.04(1)	Murder, premeditated or while committing or attempting to commit another felony (listed in the statute) = Murder in the first degree, Capital felony
782.04(2)	Murder by imminently dangerous act to another person, showing disregard for human life, but not pre-meditated = Murder in the second degree, First degree felony
782.04(3)	When you are committing or attempting to commit another felony (listed in the statute) and another person with you commits murder = Murder in the second degree, First degree felony
782.09	Killing of an unborn child by injury to the mother

Electronic Case File Content

- Case File Review Certificate
- Screenshot - Bureau of Voter Registration Services (BVRS) Workflow Application Interface with voter and felon information
- Screenshot - Florida Department of Highway Safety and Motor Vehicles' Driver License (DAVID) database
- Screenshot – Comprehensive Case Information System (CCIS) of relevant documents and information
- Court Documents (e.g. judgment and if separate document, the sentencing document) - All electronic case files sent will include these docs
- Screenshot - Florida Department of Corrections (DOC) online and internal web service informational page
- Screenshot - Clemency (Florida Commission on Offender Review and BVRS Internal Clemency Database) – indicating that no clemency found

Draft Proposed Uniform Template for Instructions to the Voter Regarding Restoration of Voting Rights

Template for Instructions to the Voter Regarding Restoration of Voting Rights

(s. 98.075(5)(a)1., Fla. Stat.)

1. If you were convicted of murder or felony sexual offense in Florida, by law you need to obtain clemency first pursuant to section 8, Art. V of the Florida Constitution. You can also search the online Clemency Database to find out if you have had clemency restored in Florida. <https://fpcweb.fcor.state.fl.us> For information about the clemency process, you will need to contact the Florida Commission on Offender Review at 1-800-435-8286, or 850-488-2952, or its website at: <https://www.fcor.state.fl.us/>
2. If you were convicted of a felony other than murder or felony sexual offense in Florida, your right to vote is restored upon completing all the terms of your sentence including parole or probation, unless you have already obtained clemency that post-dates all your felony convictions. Note that persons convicted of any felony may also seek to restore voting rights by applying for clemency.

To determine if you have completed all the terms of your sentence including parole or probation as to one or more felony conviction(s), the following information may be a resource as applicable to one or more of your felony case(s):

Florida Department of Corrections [Main line 850-488-5021]	Supervision only: Robbi Snipes – Robbi.Snipes@fdc.myflorida.com ; 850-717-3479 <i>Community Corrections (Inmates serving Department monitored supervision)</i>
	Prison only: Jeanne Worthington – Jeanne.Worthington@fdc.myflorida.com ; 850-412-2590 <i>Inmates incarcerated in state prison or released from prison without Department monitored supervision</i>
Clerk of the Court	Contact the Clerk of the Court and Comptroller in the county or counties in which you were convicted of a Florida felony. General contact information for clerk of court may be found at this link - https://www.flclerks.com/page/FindaClerk For a Florida federal offense, you will need to contact the Clerk of the Court for the Northern District (850-435-8440), Middle District (904-549-1900) or Southern District (305-523-5100), as may be applicable.

3. If convicted of an out-of-state felony, you will need to contact the agency or agencies (which may include but not be limited to the clerk of court, corrections agency in the state, and/or board that grants clemency) in the jurisdiction(s) of conviction to determine if your right to vote was removed when convicted of the felony in that jurisdiction, and if so, how and if your voting right was restored by completion of all or part of the terms of your sentence, by grant of clemency after you applied for it, or by other operation of law in that jurisdiction. However, we are unable to answer that question for you. A potential source of information of felon voting laws in other states is: <https://felonvoting.procon.org>

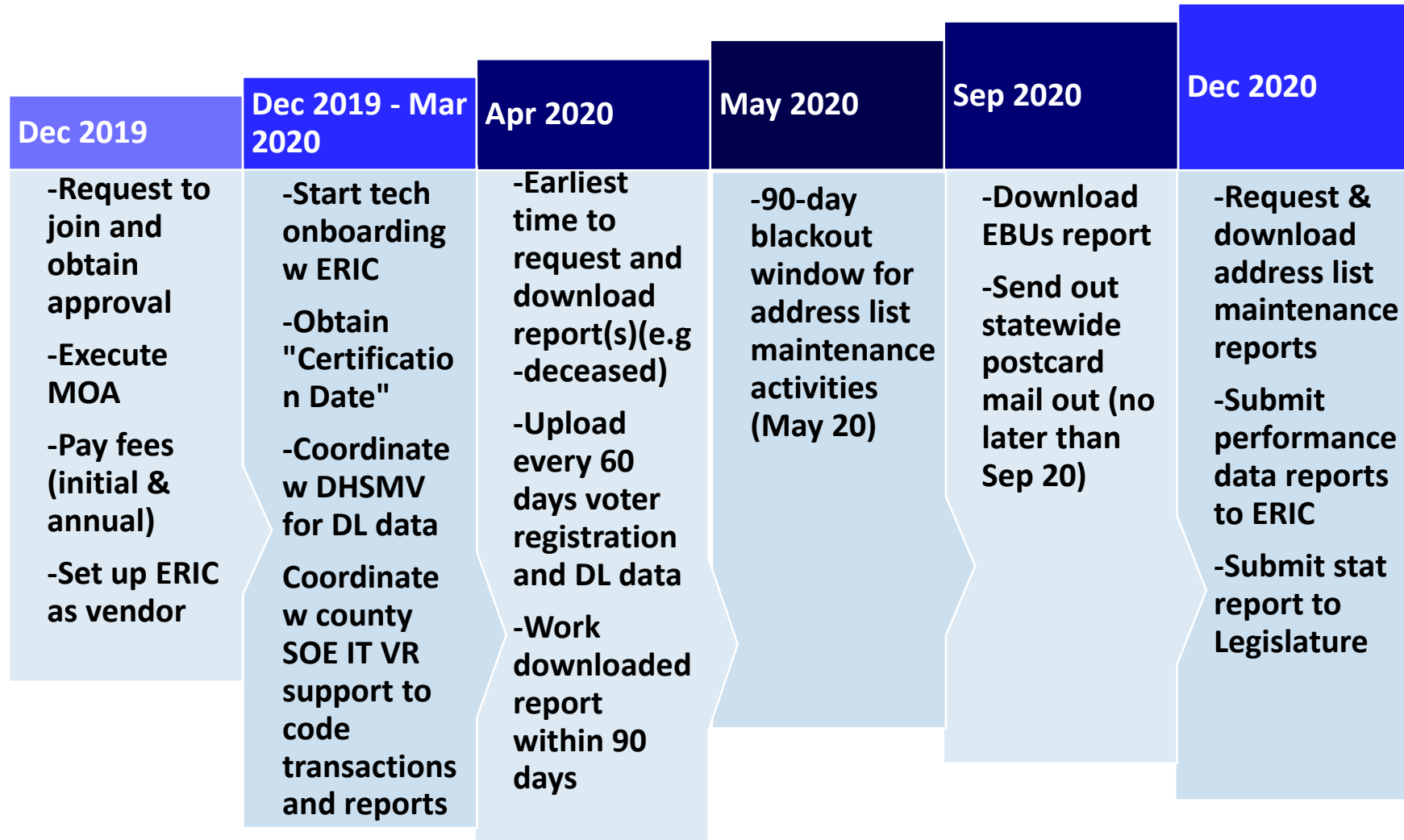
*As to one or more felony convictions, the right to vote must be restored as to each felony conviction.
All requirements of law must be satisfied to be eligible to register to vote.*

The background of the slide is a close-up, slightly blurred image of the American flag, showing the stars and stripes in shades of blue, white, and red.

Timeline

ERIC (ELECTRONIC REGISTRATION INFORMATION)

ERIC Timeline - Projected



Reports

- List Maintenance (must order at least once every 425 days)
 - Deceased
 - In-State Movers
 - Cross-State Movers
 - In-State Duplicates
- Outreach/Voter Registration
 - Eligible but Unregistered Voters
 - Before each federal General Election
 - No later than October 1 or 15 days before book closing
- Must act on reports within 90 days

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Practices/Funds

ELECTION SECURITY

Timeline for Election Security Grant Application/ Distribution

Deadline to
apply with plan
(reimbursement
and/or
advance)

Fiscal Report, Election
Security Post Assessment
and Return of Unspent
Advanced Funds

January 31, 2020

May 1, 2020

May 30, 2020

Deadline to
expend
advance
funds

Qualifying expense period: July 1, 2019 – May 1, 2020

Election Security Planning

- Quick Fixes
 - Patching/Firmware Updates
 - Vulnerability Management
 - DMARC
 - Training
- A Little Bit Longer
 - Multi-Factor Authentication
 - Advance Mail Filter
 - Advanced Endpoint and Centralized Logging
- Involved Changes
 - Network Changes
 - Full Security Program Update


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Procedures/Statutes

RULES AND LITIGATION

Presentation by General Counsel's Office

- Update on Pending Litigation
 - Early voting case
 - Ballot order case
 - Spanish language case
 - Const. amendment 4 cases
- Update on Rule Development
 - R1S-2.015
 - R1S-2.030
 - R1S-2.032
 - R1S-2.034
 - R1S-2.037

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Administration/Preparation

DIRECTOR'S OFFICE/UNITS

Bureau of Election Records

- Candidate and committee registration
- PPP ballot certification
 - No later than December 17
- Notice of General Election
 - Expect draft for review by 2nd week of January
 - Review and return to DOE immediately with any corrections.
If no corrections, then just sign it confirming that it is correct and return.
- Audits
- Commissions

Bureau of Voter Registration Services

- ERIC development and implementation project
- Felon case file processing
- Ongoing FVRS processing modernization
- FVRS maintenance window schedule
 - 1 more in December and 6 in 2020
- List maintenance reports (due no later than January 31, 2020)
- Upcoming outreach for PPP Election night testing and set up (reminder save a copy of L&A for testing purposes)
- Voter assistance hotline

Bureau of Voting Systems Certification

Certification/Approval Testing:

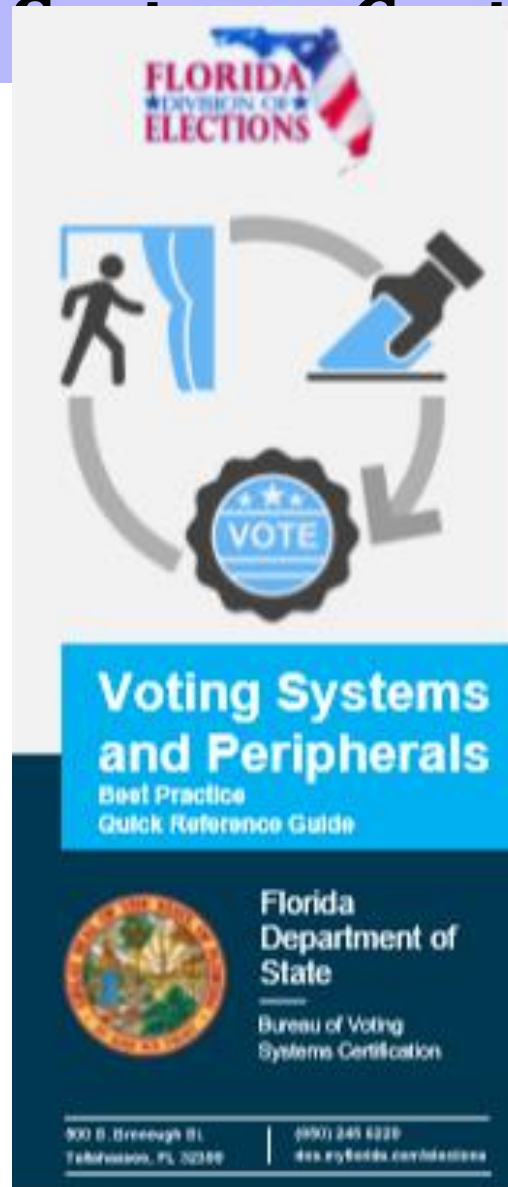
- **DVS Democracy Suite 4.14.37, Version 2** - added the DRS Photoscribe Central Count Scanner to the voting system
 - Testing is complete and draft report written; waiting for DVS to submit required documentation updates
- **ES&S EVS 6.1.0.1, Version 1** - Upgrade of EVS voting system, which incorporates ERM into Electionware
 - Application complete; BVSC sent plan to vendor on 11/26 for execution and/or discussion of test criteria (pending return)
- **Democracy Live, OmniBallot 1.0**
 - Vendor submitted request for approval on 11/18; BVSC received executed test plan; BVSC held testing "kickoff" meeting 12/3; start testing week of 12/9

Bureau of Voting Systems Certification (cont'd)

XML Testing Updates:

- **ES&S EVS** - Utility had to be modified to comply with statutory change to section 98.0981(2)(a), F.S., which mandates that for the precinct level results, if fewer than 30 voters voted in a particular ballot type (i.e. EV, VBM, ED, etc.), the total votes would be reported but the ballot type totals would be set to zero.
 - Testing complete
 - ES&S deadline to deliver CDs to BVSC is December 13
- **DVS Democracy Suite** - corrected an “issue” relating to report of "precincts counted"
 - Testing complete
 - DVS deadline to deliver CDs to BVSC is December 9

Bureau of Voting Systems Certification (cont'd)



Program Administration – 3PVRO

- 3PVRO
 - Send 3PVRO email address if available with activity reports (DS-DE 124)
 - Send 3PVRO non-compliance reports (DS-DE 148) separately
 - 3PVRO point of contact is Katrina Ferguson
- Voter registration applications
 - 2 forms –pre and post July 1, 2019 versions (1 checkbox versus 3 checkboxes regarding felony eligibility)
 - Both acceptable
 - Available online under forms
 - Stock available

National mail-in application and federal postcard applications are also acceptable

Program Administration – HAVA Grants Reporting

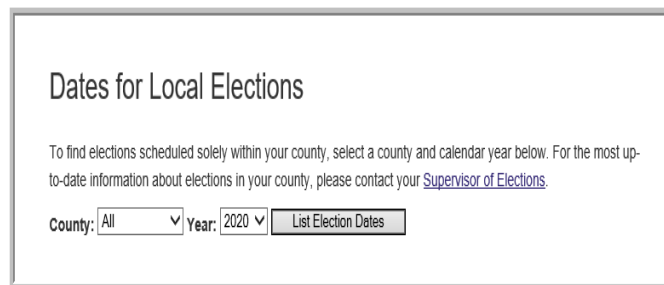
- December 31 - HAVA Funds Expenditure Reports Due (forms available online)
- HAVA Financial Reports available online under Forms (Ballot on Demand, Election Activities, Optical Scan, Poll worker Graining, Voting Equipment and Voting Systems Assistance Grants) template (11/2019)
- Steps
 - Complete for each applicable fiscal year grant
 - Proof of county match
 - Proof of payment
 - Supporting documentation

Director's Office

- SOE Monthly Call Schedule – January – December 2020
- DOE Subject/Staff Directory (12/2019)
- DOE Reference Guides (Updates)
 - DE Guide 0001 – Vote-by-Mail, Request, Pick-up, Delivery, and Return (12/2019)
 - DE Guide 0003 – Voter Residency in Florida (06/2019)
 - DE Guide 0004 – Minority Language (12/2019)
 - DE Guide 0012 – Third Party Voter Registration Organizations (12/2019)
 - DE Guide 0017 – Political Committees and Electioneering Communications Organizations (09/2019)
 - DE Guide 0020 – Canvassing Board Membership and Activities (09/2019)

Director's Office (Cont'd)

- Presentations (Update)
 - ACP Program Participant Voter Registration Process (12/2019)
- Election security
 - Training (in coordination w/ cyber navigators)
 - Registration/replays/links available through resource webpage
 - Training opportunities (at least quarterly for 2020)
 - BVSC - Minimum security procedures checklist for voting systems (R1S-2.015)(updated)
- Online local elections database
 - Submit updates and changes including cancellations



Dates for Local Elections

To find elections scheduled solely within your county, select a county and calendar year below. For the most up-to-date information about elections in your county, please contact your [Supervisor of Elections](#).

County: Year:

Director's Office (Cont'd)

- Forms webpage
 - Vote By Mail Cure Affidavit; Form DS – DE 139 (7/2019)
 - Provisional Ballot Cure Affidavit; Form DS - DE 210 (7/2019)
 - Early Voting Locations; Form DS-DE 140 (10/2019) for 2020 PPP, PE and GE



The background of the slide is a close-up, slightly blurred image of the American flag. The stars are prominent in the upper half, with some appearing in sharp focus and others blurred. The stripes of the flag are visible in the lower half, showing a gradient of red and white. The overall tone is patriotic and professional.

Contact

USPS



2020 Florida USPS Contacts

United States Deputy Postmaster General Ronald Stroman Ronald.a.stroman@usps.gov

Gulf Atlantic

298, 304,
308 - 310,
312 - 319,
398
320, 322 -
326, 344

•District Manager

• Tom Billington, (904) 359-2763; Thomas.O.BillingtonIII@usps.gov

•Marketing Manager

• Nathan King, (904) 359-2711; Michael.N.King@usps.gov

•Political Mail Coordinator

• Nick Panicucci, (904) 645-8590; Nicholas.X.Panicucci@usps.gov

•Political Mail Coordinator

• Brenda Harris, (706) 823-3148; Brenda.D.Harris@usps.gov

Suncoast

321, 327 -
329,
335 - 339,
341 - 342,
346 - 347

•District Manager,

• Stephen Hardin, (813) 354-6060; Stephen.R.Hardin@usps.gov

•Marketing Manager

• Sanja Reeves, 813-354-6064; Sanja.M.Reeves@usps.gov

•Political Mail Coordinator

• Dwane Kerns, 813-243-5960; Dwane.A.Kerns@usps.gov

•Political Mail Coordinator

• Georg Anne Gargaliatsis, 813-243-5955; GeorgAnne.Gargaliatsis@usps.gov

South Florida

330 - 334,
340, 349

•District Manager

• Salvatore Vacca, (561) 248-4335; Salvatore.N.Vacca@usps.gov

•Marketing Manager

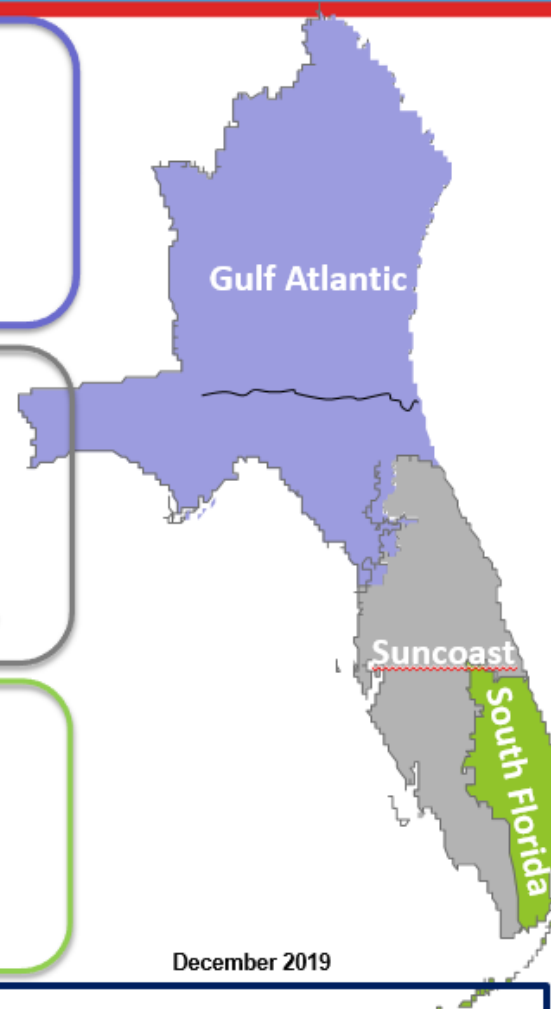
• Juan Nadal, 954-527-3262; Juan.C.Nadal@usps.gov

•Political Mail Coordinator

• Joycelynn King, (954) 527-3261; Joycelynn.King@usps.gov

•Political Mail Coordinator

• Mailin Donahue, (972) 393-6445; Mailin.F.Donahue@usps.gov



December 2019

Southern Area:

Area Vice President


Shaun E. Mossman, 214-819-8650; Shaun.E.Mossman@usps.gov

Area Political Mail Coordinator

Michael A. Caballero, 806-789-2503; Michael.A.Caballero@usps.gov

Area Marketing Manager

Mike Cook, 214-819-8860; Mike.Cook@usps.gov (POC- Liaison w Director Matthews)

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Upcoming

KEY DATES

Upcoming Key Dates to Remember

December 17 (Tue)	Last day to certify names for PPP ballot	§103.101, F.S. - No later than the 3rd Tuesday after the 1st Monday in December of the year preceding the Presidential Preference Primary Election.
December 18 (Wed)	Deadline for Supervisors of Elections to notify overseas voters who have requested notification of upcoming PPP. Last day to complete any address list maintenance program activities including removal of inactive registered voters not voted, requested a vote-by-mail ballot or updated their voter registration records after two general federal elections since the voters were first made inactive.	§100.025, F.S. - At least 90 days prior to regular primary and general elections. §98.065, F.S. - Not later than 90 days prior to the date of a federal election. (Voters ineligible for reasons such as felony conviction, mental incapacity, death, not a U.S. citizen, etc., can be removed at any time).
December 31 (Tue)	Deadline HAVA Funds FEA Expenditure Reports for the reporting period October 1, 2018 through September 30, 2019.	Help America Vote Act (HAVA)(52 U.S.C. §§ 20901–21145).

Upcoming Key Dates to Remember

January 14 (Tue) First day of regular Legislative Session.

January 17 (Fri) First day for Supervisors of Elections to prepare and upload daily electronic files of vote-by-mail ballot request information to the Department of State for the Presidential Preference Primary Election.

January 22 (Wed) Revisions to security procedures due to the Department of State for the Presidential Preference Primary Election.

January 31 (Fri) Deadline for Supervisors of Elections to certify to the Division of Elections address and registration list maintenance activities for prior six months.

Art. III, §3(b), Fla. Const. - Regular session of the legislature shall convene on the 2nd Tuesday after the 1st Monday in January of each even-numbered year.

§101.62, F.S.; Rule 1S-2.043, F.A.C. – 60 days prior to the Presidential Preference Primary Election on a daily basis by 8 a.m. and continuously until 15 days after the Election.

§101.015, F.S. and Rule 1S-2.015, F.A.C - At least 45 days before early voting begins for the election in which they are to take effect.

§§98.065 and 98.075, F.S.; Rule 1S-2.041 F.A.C – No later than January 31 of each year.



FLORIDA DEPARTMENT *of* STATE

For more information, visit us online at:
dos.myflorida.com/elections/