



NEW SOE ORIENTATION BUREAU OF ELECTION RECORDS OVERVIEW

Kristi Reid Bronson

January 16, 2013

Today's Overview

1

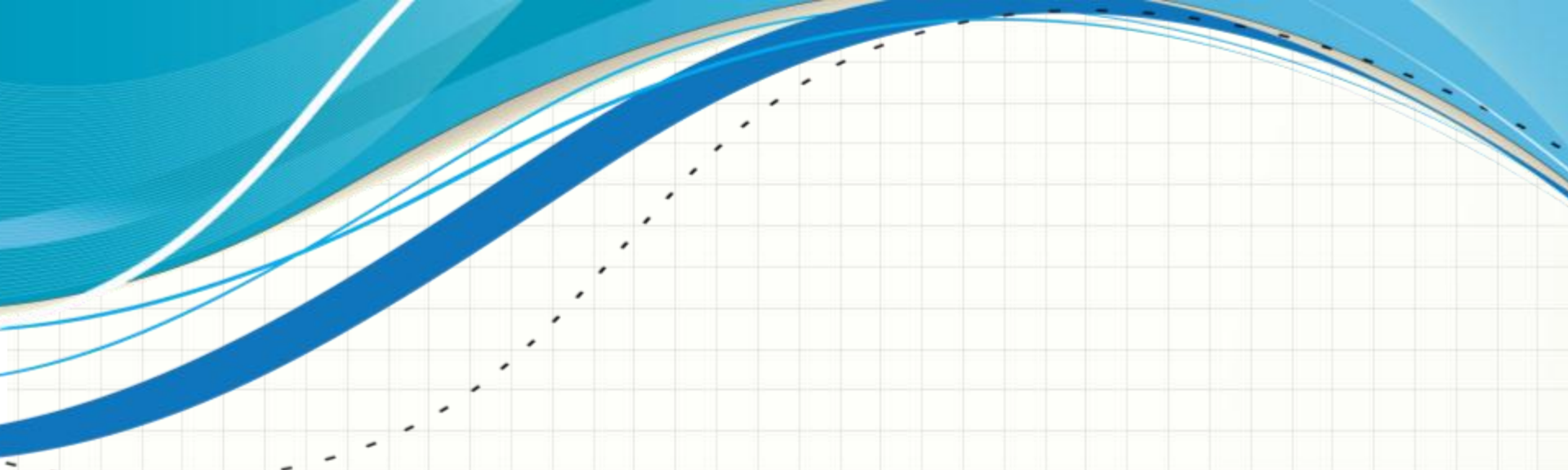
- Structure and Role of BER

2

- Candidates – Petitions and Qualifying

3

- Campaign Finance



STRUCTURE AND ROLE OF BER

Sections in Bureau of Election Records

1

- Bureau Chief's Office

2

- Public Inquiry / Commission Section

3

- Review Section

Who's Who – Bureau Chief's Office

- **Supervisor:**
 - Kristi Bronson – Kristi.Bronson@DOS.MyFlorida.com
 - 850-245-6240
- **Other Contact:**
 - Brenda Milton - Brenda.Milton@DOS.MyFlorida.com
 - 850-245-6286
- **Questions regarding:**
 - Candidate and Committee Handbooks
 - Notice of General Election
 - County Candidate Lists (Electronic DSDE80 system)
 - DOE Ballot Certification
 - Candidate Pronunciation Webpage
 - County Canvass Certificates (Electronic System)

Who's Who - Commission and Public Inquiry Sections

- **Supervisor:**
 - Joel Mynard – Joel.Mynard@DOS.MyFlorida.com
- **Commission Contacts:**
 - Inez Williams - Inez.Williams@DOS.MyFlorida.com
 - Jenny Linhoff - Jenny.Linhoff@DOS.myflorida.com
- **Telephone – 850-245-6240**
- **Information:**
 - Contact Joel for all copies of BER documents
 - Contact Kristi or Commission contacts for questions regarding members of various boards, term dates, etc.

Who's Who – Review Section

- **Supervisor:**
 - TBD – (Kristi Bronson acting until position filled)
- **Contact:**
 - Help Desk – **850-245-6280**
- **Information:**
 - **Candidate Qualifying**
 - **Political Committees & Electioneering Communication Organizations**
 - **Campaign Finance**
 - **State Candidates**



CANDIDATE PETITIONS AND QUALIFYING

Candidate Petitions

- Handbook -
<http://soe.dos.state.fl.us/pdf/2011SOECandidatePetitionHandbook.pdf>
 - New handbook to be available Spring 2013
- Candidate Petition Checklist-
 - <http://soe.dos.state.fl.us/pdf/CandidatePetitionCklist.pdf>
- New Electronic Petition System
 - ETA February 1, 2013
- Candidate Petition Requirements (# required)
 - <http://election.dos.state.fl.us/candidate/Qualifying-info.shtml>
- Questions regarding candidate petitions:
 - Malcolm Chellman
 - Malcolm.Chellman@dos.myflorida.com
 - 850-245-6247

Candidate Qualifying

- Handbook -
http://soe.dos.state.fl.us/pdf/2012_SOE_Handbook_on_Candidate_Qualifying.pdf
 - New handbook to be available Summer 2013
- Qualifying info for State Candidates:
 - <http://election.dos.state.fl.us/candidate/Qualifying-info.shtml>
- Questions – 850-245-6280 (help desk)



CAMPAIGN FINANCE

Campaign Finance

- Chapter 106, Florida Statutes
- Division Handbooks –
 - <http://election.dos.state.fl.us/publications/publications.shtml>
 - Candidate and Campaign Treasurer Handbook
 - Electioneering Communications Organization Handbook
 - Political Committee Handbook
 - **All will be updated after the completion of the 2013 Legislative Session**



OTHER RESOURCES

Other BER Resources

- SOE Website: <http://soe.dos.state.fl.us/>
 - Notice of General Election
 - DSDE 80 data entry and instructions
 - Candidate Ballot Name Pronunciations
 - Ballot Certification Instructions
 - County Canvass Instructions



QUESTIONS?